

# Worth-Pinkham Memorial Library

## BOARD OF TRUSTEES MEETING

December 18, 2023 at 7:00pm

### MINUTES

1. Call to Order and Open Meeting Act Statement

Meeting called to order at: 7:04PM

In attendance: H. Crowley, J. Clutterbuck, P. Crossley, D. Policastro, L. Surz, J. Mongelli, C. Richards, K. Cosenza, M. Taylor

Not in attendance: D. Mardy

2. Minutes

Minutes of 11/20/2023 Regular Meeting

Motion to approve: Jeff Clutterbuck

Second: L. Surz

All in favor. Yes

3. Public Session

No public in attendance

4. Trustee Reports

a. President's Report:

None

b. Treasurer, Herman Crowley

Capital Account Balance: \$195,995.22

Operating Account Balance: \$133,353.17

Total: \$329,348.39

Bills List Total: \$12,324.33

Motion to Approve: J. Clutterbuck

Second: L. Surz

All in favor: Yes

5. Library Director Report, Morgan Taylor, MLS

- November circulation total: 3,259 (up 9% from this time last year)
- 371 items added to the collection and 122 were removed
- the Juvenile non-fiction reorganization project is well under way
- Finance: The Conestoga Road Foundation gifted the library \$2,500
- 4th quarter disbursement is slightly lower than usual due to salary budgeting; it is expected that unused funds will come back to us when the Borough reconciles our end-of-year numbers
- The finance committee met on 12/4 to review the draft of the budget
- M.T. requested an updated quote from the plumbers for the bathroom sink and is awaiting responses
- The library is fully decorated for the winter
- There were 8 library programs in November - the highlight was the Keepsake Towel Craft.
- On 12/8 two Circulation Assistants attended training at BCCLS office
- on 12/5 the Orvil Court Committee met with the borough's committee
- BCCLS news: new social media campaign
- 2024 NJLA Salary Guide is now available
  
- Youth Services, Kevin Cosenza
  - Program highlights: You and Me Keepsake towel and *I Survived* activity

6. Borough Council Liaison Report, Councilman Dane Policastro

- On behalf of the Mayor and Council: thank you to Patricia Crossley for her many years of service.

7. Superintendent of Schools Report, Dr. Diane Mardy

- None

8. New Business

Staff meeting dates 2024

- Wednesday, February 28th - 4pm close
- Wednesday, May 15th - 4pm close
- Wednesday, September 18th - 4pm close
- Friday, December 13th - 3pm close

Motion to approve: H. Turk

Second: H. Crowley

All in favor. Yes

9. Old Business

2024 Operating Budget  
Motion to approve: J. Clutterbuck  
Second: H. Crowley  
All in favor. Yes

10. Closed Session: Contract Negotiations

Closed Session opened at 7:26 pm

11. Adjournment

Vote to adjourn: J. Clutterbuck @9:01pm  
Seconded: C. Richards  
All in favor. yes  
  
Time of Adjournment: 9:01pm

**Date of Next Meeting:** Monday, January 22, 2024 at **6:30pm**